

INTERIM PROVOST AND EXECUTIVE VICE CHANCELLOR UNIVERSITY OF CALIFORNIA, RIVERSIDE

The University of California, Riverside is seeking an internal candidate to help lead the university during the 2019-20 academic year, or until a permanent appointment has been made. The Interim Provost and Executive Vice Chancellor (“Interim Provost”) reports directly to the Chancellor. The incumbent serves as the chief academic officer by providing vigorous academic leadership to the entire university; managing large-scale initiatives as well as the day-to-day operations of the campus; and is a member of the campus leadership team. In the Chancellor’s absence, the Interim Provost serves as the chief executive officer of the University of California, Riverside.

The Interim Provost is responsible for implementation of the campus strategic plan, *UCR 2020: The Path to Preeminence*. The incumbent will help articulate and implement an aspirational vision for the University of California, Riverside, and its role in the state of California, the nation, and world. The Interim Provost must have an enduring commitment to achieving excellence through diversity of faculty, students, staff, and ideas. In addition, the incumbent must have a stellar record of scholarly achievement.

The Interim Provost’s responsibilities include the following areas:

Academic Planning

- Provides leadership to and empowers the Deans in the pursuit of academic excellence across UCR’s teaching, research, and public service missions.
- Through the Vice Provosts, provides overall direction and guidance to policies and practices related to undergraduate education, international programs, administrative resolution, and academic personnel, including faculty diversity and success.
- Works with the Deans and the Vice Provost for academic personnel to recruit and retain top faculty and to offer opportunities for faculty development; ensures fair and equitable faculty merit, promotion, and tenure processes.
- Fosters shared governance through coordination with the Riverside Division of the Academic Senate.
- Ensures continued focus on the goals and aspirations articulated in UCR’s strategic plan, establishing benchmarks and timelines to measure progress.

Budget/Resource Management

- Maintains oversight of the UCR budget, including academic planning, resource allocation, fiscal accountability, and policy development.
- With the Vice Chancellor and Chief Financial Officer, co-chairs the Budget Advisory Committee and makes recommendations to the Chancellor for campus resource allocations and all other budget decisions.
- Ensures that capital planning and infrastructure development support the academic mission of the campus.
- Represents UCR's interests in UC systemwide discussions related to budget, resource allocation, rebenching, funding streams, and other financial matters.

Research

- With the Deans and Vice Chancellors, develops strategies to foster and support UCR's research excellence and increase research funding, consistent with the campus' strategic goals.
- Works with the Vice Chancellor for Research and Economic Development to advance the university's research agenda, establish public-private partnerships, bring a research and/or creative experience to undergraduate and graduate education, and promote outreach and engagement with stakeholders and constituents regionally, statewide, and globally.
- With the Vice Chancellor for Research and Economic Development, establishes priorities and identifies resources in support of the research infrastructure.
- With the Vice Provost for International Affairs, supports programs to promote international research collaborations and to expand UCR's international research profile.

Student Recruitment/Retention

- Oversees Enrollment Services, which coordinates enrollment planning across schools and colleges, with the goal of achieving access, quality, and diversity.
- With the Dean of the Graduate Division, supports programs to attract and retain the best graduate students and to expand graduate education at UCR.
- Works with the Vice Chancellor for Student Affairs and the Vice Provost and Dean for Undergraduate Education on student success initiatives, including support programs, learning experiences, mental health, and basic needs.

Administrative

- Serves on the UC systemwide Council of Vice Chancellors (COVC), and provides liaison to the Office of the President for all academic matters.
- Fosters and maintains constructive working relationships with the academic officers of other universities and colleges within California, the UC Board of Regents, and the Office of the President.
- Works with leadership from University Advancement, UCR's schools and colleges, the Alumni Association, and the UCR Foundation Board of Trustees in the planning of institutional advancement priorities.

Academic units reporting directly to the Interim Provost include the following: the Marlan and Rosemary Bourns College of Engineering; the College of Humanities, Arts, and Social Sciences; the College of Natural and Agricultural Sciences; the School of Medicine; the School of Business Administration; the Graduate School of Education; the School of Public Policy; the Graduate Division; Undergraduate Education; University Honors Program; and WASC Accreditation Liaison Officer. Administrative units reporting to the Interim Provost include Enrollment Services, University Extension, UCR Libraries, Information Technology Solutions (ITS), Ombuds Office, and Vice Provosts for Academic Personnel, Administrative Resolution, and International Affairs.

QUALIFICATIONS

UC Riverside invites nominations of a proven academic leader with substantial administrative experience in providing leadership to both academic programs and operations in a research university.

The successful candidate shall possess the following qualifications and characteristics:

- A doctorate or comparable terminal degree;
- A national or international record of scholarly achievement and academic qualifications leading to appointment as full professor;
- A record of strategic and innovative administrative achievement and demonstrated commitment to shared governance;
- A record of promoting and enhancing diversity and inclusion;
- A record of making and implementing difficult decisions in a timely, collaborative, and coordinated manner;
- A record of successful management of academic personnel matters and alignment of budgets with strategic priorities;

- A demonstrated ability to communicate clearly and collegially with both internal and external constituencies, and to foster a sense of community;
- A commitment to providing leadership in working with faculty, administrators, staff and students in a manner that exemplifies high integrity, openness, accountability, and shared governance; and
- Effective interpersonal skills and the ability to build consensus.

Candidates should also possess the following qualifications and characteristics:

- Effectiveness as an academic leader with experience addressing issues beyond the departmental level;
- A commitment to the ideal of a student-centered research university;
- A commitment to excellence in teaching, scholarship, research, and the transfer of knowledge and technology;
- Experience with statewide missions, including research, instruction, and outreach;
- Ability to promote the value of inter- and multi-disciplinary efforts in the curricula and in creative scholarly and research activities;
- Ability to articulate and inspire a shared commitment to the university's vision and mission for the 21st century and to identify innovative strategies that allow the university to achieve its vision;
- Ability to promote a broad array of campus activities of national and international scope in teaching, scholarship, and engagement through service; and
- A clear understanding and appreciation of the mission, vision, and programs of a land-grant research university.

Please forward self-nominations or nominations for qualified candidates to interimprovost_search@ucr.edu, by May 31st, 2019. Confidential review of nominations will begin immediately, and will continue until an appointment is made.