EXECUTIVE VICE CHANCELLOR AND PROVOST
UNIVERSITY OF CALIFORNIA, RIVERSIDE

POSITION AND RESPONSIBILITIES

The University of California, Riverside is seeking a distinguished and innovative individual to help lead the university in achieving its ambitious aspirations. The Executive Vice Chancellor and Provost (“Provost”) reports directly to the Chancellor, serves as the chief academic officer by providing vigorous academic leadership to the entire university, manages day-to-day operations of the campus, and is a member of the campus leadership team. In the Chancellor’s absence, the Provost serves as the chief executive officer of the University of California, Riverside.

The Provost is responsible for implementation of the campus strategic plan, UCR 2020: The Path to Preeminence. She/he will help articulate and implement an aspirational vision for the University of California, Riverside, and its role in the state of California, the nation and world. The Provost must have an enduring commitment to achieving excellence through diversity of faculty, students, staff and ideas.

The Provost’s responsibilities include the following areas:

**Academic and Strategic Planning**
- Ensures continued focus on the goals and aspirations articulated in UCR’s strategic plan, establishing benchmarks and timelines to measure progress.
- Provides leadership to the deans in the pursuit of academic excellence across UCR’s teaching, research, and public service missions.
- Through the vice provosts, provides overall direction and guidance to policies and practices related to undergraduate education, international programs, administrative resolution, and academic personnel, including faculty diversity, equity, and success.
- Works with the deans and the vice provost for academic personnel to recruit and retain top faculty and to offer opportunities for faculty development; ensures fair and equitable faculty merit, promotion, and tenure processes.
- Fosters shared governance through coordination with the Riverside Division of the Academic Senate.

**Budget/Resource Management**
- Maintains oversight of the UCR budget, including planning, resource allocation, fiscal accountability, and policy development.
- Establishes and oversees an annual budget process that supports academic and strategic planning.
- With the Chancellor, shares administrative oversight of the vice chancellor for planning and budget, including strategic resource planning, capital planning, and institutional research and analysis.
• Represents UCR’s interests in UC systemwide discussions related to budget, resource allocation, rebenching, funding streams, and other financial matters.

Research
• With the deans and vice chancellors, develops strategies to foster and support UCR’s research excellence and increase research funding, consistent with the campus’ strategic goals.
• Works with the vice chancellor for research and economic development to advance the university’s research agenda, establish public-private partnerships, bring a research and/or creative experience to undergraduate and graduate education, and promote outreach and engagement with stakeholders and constituents regionally, statewide, and globally.
• With the chief international officer, supports programs to promote international research collaborations and to expand UCR’s international research profile.

Student Recruitment/Retention
• Chairs UCR’s Enrollment Management Council, which coordinates strategic enrollment planning across schools and colleges, with the goal of achieving access, quality, and diversity.
• With the dean of the Graduate Division, supports programs to attract and retain the best graduate students and to expand graduate education at UCR.
• Works with the vice chancellor for student affairs and the vice provost for undergraduate education on student success initiatives, including support programs, learning experiences, the student mental health initiative, and the vitality and quality of student life.

Administrative
• Serves on the UC systemwide Council of Vice Chancellors, and provides liaison to the Office of the President for all academic matters.
• Fosters and maintains constructive working relationships with the academic officers of other universities and colleges within California, the Board of Regents, and the Office of the President.
• Works with leadership from University Advancement, UCR’s schools and colleges, the Alumni Association, and the UCR Foundation in the planning of institutional advancement priorities, ensuring linkage to academic and strategic planning.

Academic units reporting directly to the Provost include the following: the Marlan and Rosemary Bourns College of Engineering; the College of Humanities, Arts, and Social Sciences; the College of Natural and Agricultural Sciences; the School of Medicine; the School of Business Administration; the Graduate School of Education; the School of Public Policy; and the Graduate Division. Administrative units reporting to the Provost include University Extension; the UCR Libraries; Audit and Advisory Services; Computing and Communications; the Ombuds Office; and the Vice Provosts for academic personnel, administrative resolution, and undergraduate education as well as the chief international officer.
QUALIFICATIONS

UC Riverside invites applications and nominations of a proven academic leader with substantial administrative experience in providing leadership to both academic programs and operations in a research university.

The successful candidate shall possess the following qualifications and characteristics:

- A doctorate or comparable terminal degree;
- A national or international record of scholarly achievement and academic qualifications appropriate for a tenured appointment as full professor;
- A record of distinguished academic achievement and strategic and innovative administrative achievement at a research university that values shared governance;
- A record of promoting and enhancing diversity/human rights;
- A record of making and implementing difficult decisions in a timely, collaborative, and coordinated manner;
- A record of successful management of academic personnel matters and alignment of budgets with strategic priorities;
- A demonstrated ability to communicate clearly and collegially with both internal and external constituencies, and to foster a sense of community;
- A commitment to providing leadership in working with faculty, administrators, staff and students in a manner that exemplifies high integrity, openness, accountability, and shared governance; and
- Effective interpersonal skills and the ability to build consensus.

Candidates should also possess the following qualifications and characteristics:

- Effectiveness as an academic leader with experience addressing issues beyond the departmental level;
- A commitment to the ideal of a student-centered university;
- A commitment to excellence in teaching, scholarship, research, and the transfer of knowledge and technology;
- Experience with statewide missions, including research, instruction, and outreach;
- Experience working collaboratively and effectively with a governing board and its staff;
- Ability to promote the value of inter- and multi-disciplinary efforts in the curricula and in creative scholarly and research activities;
- Ability to articulate and inspire a shared commitment to the university’s vision and mission for the 21st century and to identify innovative strategies that allow the university to achieve its vision;
- Ability to promote a broad array of campus activities of national and international scope in teaching, scholarship, and engagement through service; and
- A clear understanding and appreciation of the mission, vision, and programs of a land-grant research university.
The University of California, Riverside

The University of California, Riverside is a top-ranked public research university with a commitment to excellence, rooted in a strong land grant tradition. It is a diverse, inclusive, and globally focused campus reflective of California’s many cultures and perspectives. With dynamic new leadership focused on the future, UCR has established the goal of achieving the profile of a member of the Association of American Universities. As a leader, partner, source of innovation, and developer of solutions, UCR brings value to the region, state, and world.

UC Riverside has a total student body of approximately 21,000, including 2,500 graduate and professional students. In the process, UCR is advancing to the front ranks of public research universities. Academic units include the Marlan and Rosemary Bourns College of Engineering; the College of Humanities, Arts, and Social Sciences; the College of Natural and Agricultural Sciences; the School of Medicine; the School of Business Administration; the Graduate School of Education; the School of Public Policy; University Extension; and the Graduate Division. The School of Medicine opened its doors in August 2013 as the first new four-year medical school in California in more than 40 years.

Washington Monthly ranks UCR number two in the country for contributing to the public good. The 2013 Leiden ranking placed UCR 10th in the world in natural sciences and engineering, based on a sophisticated set of bibliometric indicators that measures the scientific impact of universities and their involvement in scientific collaboration. Twenty-seven UCR departments were evaluated in the 2010 National Research Council assessment of doctoral programs, with eight in the top 25 percent nationally, and an additional six in the top third.

Strategic Plan – UCR 2020: The Path to Preeminence

Through a collaborative process that involved more than 140 representatives, including students, faculty, staff, alumni, and community members, UCR developed an ambitious vision and strategic plan. The plan is being used to guide UCR’s continued growth and improvement during the coming decade, helping the university move “from prominence to preeminence” by achieving a level of academic excellence on a par with leading public research institutions in the AAU. The plan is guided by an overarching vision for UCR to achieve excellence. With benchmarks shaped by the requirements for AAU-member universities, the plan establishes priorities for UCR that will help guide the strategic investment of resources in the coming years.

Riverside, California

The City of Riverside is a vibrant, multicultural community. In the past decade it has been transformed by the renaissance of the downtown and residential communities. Riverside has focused on becoming the arts center for Inland Southern California. It is also a university and college community, with three other institutions of higher learning as well as nearby California State University-San Bernardino and Loma Linda University.
Riverside has a population of approximately 310,000, with affordable housing and progressive city and county leadership. The campus enjoys tremendous community and regional support, and is a partner in such issues as arts and culture, land use planning, and regional health.

UC Riverside is located sixty miles east of Los Angeles and less than 100 miles north of San Diego, and is within easy driving distance of airports and the major cultural and recreational opportunities in Southern California, including the ocean, mountains, cities, and desert. Proximate to the mountain peaks and lakes of Angeles National Forest and the San Bernardino National Forest, the campus lies at the base of the Box Springs Mountains.